

Dental Office Update



Is your office compliant with NPI guidelines?

Every health care provider who sends or received information in electronic form must obtain an NPI. Below is some helpful information to ensure you as the provider and your practice are compliant with CMS and HIPAA regulations.

What are the different types of NPIs and when are they required?

Type 1 is for the provider and sole proprietors:

- Individual health care providers may get NPIs as Entity Type 1. As a sole proprietor, you must apply for the NPI using your own SSN, not an Employer Identification Number (EIN) even if you have an EIN. As a sole proprietor, you may get only 1 NPI, just like any other individual. For example, if a physician is a sole proprietor, the physician may get only 1 NPI (the individual's NPI).
- This is the only type of NPI you will need if you receive payments in your name or under your social security number as a solo practitioner. For practices with multiple dentists, obtain a Type 1 NPI for each dentist.

Type 2 is for group practices and single provider clinics not registered as a sole proprietorship:

- If you're an individual health care provider who's incorporated, you may need to get an NPI for yourself (Entity Type 1) and an NPI for your corporation or LLC (Entity Type 2)
- Incorporated dental practices or other business entities paid under their business or corporate name, or under their employer identification number (EIN). This includes businesses operating under a corporation or LLC.

Detailed information can be found at [NPI: What You Need to Know \(cms.gov\)](https://www.cms.gov).

When is an NPI not required?

If you don't conduct any electronic transactions governed by HIPAA, you aren't required to obtain an NPI. However, we strongly encourage you to get one, because you can use it as a single unique identifier with all payers.

Why is it important to obtain a type II NPI when applicable?

Many states have laws in place to restrict the insurance company (payor) to remit payment to clinics, LLCs, and corporations not registered with an NPI. If you submit electronic claims or conduct any transactions as outlined [here](#) you may experience issues with out of state claims processing and payments.

How do I apply for an NPI (Type I or II)

1. Visit <https://nppes.cms.hhs.gov>
2. Complete the application and follow instructions to submit either online or by mail. Faxes are not accepted.
3. After confirmation of the receipt of your application, you should receive your NPI via e-mail within one to five business days if you submitted the application online. Mailed applications may require up to 20 days to process.

If I obtain a new NPI, who do I need to notify?

1. Notify Delta Dental of Oregon at dpror@deltadentalor.com with your new NPI. *(Simply submitting it on a claim will not ensure that it's entered into our system.)*
2. Notify your clearinghouse so they can make the necessary updates to your claim form.
3. Once you've reported your NPI, you may begin using it on claims.

Important note for Medicaid contracted providers: Make sure you complete a DMAP enrollment form if you obtain a new NPI. ODS Community Dental contracted providers may obtain the enrollment forms at odscommunitydental.com.

Electronic Funds Transfer (EFT)

Offices compliant with NPI requirements are eligible to enroll directly with DDOR to receive EFT/ERA instead of paper checks. You have the option to elect EFT/ERA from just DDOR or to receive EFT/ERA from every Delta Dental member company. There is no cost to you and enrollment is simple! Click below for additional information.

DDOR EFT/ERA

Health through Oral Wellness assessment tips

Which PreViser risk assessment should I choose?

Please choose whichever risk assessment you deem necessary for your patient's risks. However, we encourage submitting a **comprehensive** PreViser risk assessment as it covers all three disease risk categories (caries, periodontal disease, and oral cancer). By evaluating all three risk categories patients have a greater opportunity of qualifying for enhanced benefits.

Does it matter which type of risk assessment I choose for a reassessment?

Yes! When you are submitting a **reassessment**, please be sure to submit a comprehensive PreViser risk assessment **or** the same **type** of PreViser risk assessment that previously qualified your patient for their enhanced benefits.

Example: if you previously completed a periodontal risk assessment which qualified your patient for the enhanced benefits, they would continue to receive the enhanced benefits if a comprehensive or periodontal reassessment is completed within the 6-14 month reassessment window.

If you submit a different **type** of **reassessment** (caries or oral cancer risk assessment) and your patient **doesn't** qualify in that risk category, the patient's benefits would revert to their standard plan's benefits once their initial qualifying 14-month reassessment window has passed.

How long is a qualifying PreViser risk assessments valid for?

For a patient who has enhanced benefits, a qualifying PreViser risk assessment is valid for 14-month from the month the patient qualified if there has been no change in insurance.

Reasons why you might want to submit another risk assessment before the 14-month reassessment requirement window.

If your patient previously received a **non-qualifying**, low-risk PreViser score, they would not be a candidate for enhanced benefits. However, if at a subsequent appointment, that same patient exhibited an increased risk for oral and/or physical risk factors, you could submit another PreViser assessment to see if that patient would now qualify for the extra enhanced program benefits.

Note: You may submit a PreViser risk assessment for your DDOR patients during any dental appointment, however, DDOR will only reimburse for one risk assessment per patient every 12 months.

Summer Virtual Workshop Schedule



Save the date!

Provider Workshop:

Wednesday, August 9th

Health through Oral Wellness Trainings:

Wednesday, July 12th (Part 1)

Wednesday, July 19th (Part 2)

Watch your inbox for the official invite.

Provider Handbooks

[Dentist Handbook \(PDF\)](#)

Directory Diversity Surveys

[Clinic / Provider](#)

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